

2019 Summer 4-H Youth Development Intern

University of Wisconsin, Division of Extension, Extension Racine County

Location:

Racine County is located in southeastern Wisconsin between Milwaukee and Kenosha counties. The Extension Racine County office is located at 1072 Milwaukee Avenue, Burlington, WI 53105.

General Responsibilities:

The Summer 4-H Youth Development Intern supports the Racine County 4-H program by working with the 4-H Youth Development staff to plan, facilitate, and evaluate educational activities targeting youth and families in Racine County. The intern will develop and/or expand 4-H programs to increase the visibility and impact of the 4-H program with diverse audiences and neighborhoods. The intern will have the opportunity to develop a program or educational resource in an area of personal interest.

The intern will increase his/her knowledge of program development, community partnerships, volunteer development, recruitment, group facilitation skills, and careers with the University of Wisconsin Division of Extension.

More information on the Racine County 4-H program can be found at <http://racine.uwex.edu>.

Specific Responsibilities:

- Provide support for 4-H clubs and summer programs throughout Racine County
- Develop and/or expand 4-H programs to increase the visibility and impact of the 4-H program with diverse audiences and neighborhoods
- Deliver training for and coordinate the Racine County 4-H Call Booth at the Racine County Fair
- Assist with and attend various Racine County 4-H programs, meeting, and trainings
- Assist with and attend 4-H Day Camp (8/14)
- Assist with and attend the overnight 4-H Base Camp (6/19-6/21)
- Assist with and attend the overnight 4-H Adventure Camp (8/18-8/20)
- Assist with 4-H and Extension activities at the Racine County Fair (7/24-7/28)
- Assist with website updates, marketing materials, photo and video, social media, and compilation of educational materials for programs
- Make all reasonable efforts to reach a diverse audience and to ensure equitable access to programs and facilities

Required Qualifications:

- Must be an undergraduate or graduate student at an accredited four-year college or university or enrolled in a two-year technical or vocational school program
- Interest in education, youth development, communication, marketing, science, or any other subject matter that could pertain to the duties of this position
- Experience with or interest in working with youth
- Experience with culturally diverse populations and a demonstrated commitment to working with diverse audiences

- Ability to organize work and to work productively without direct supervision
- Ability to work collaboratively with others and have the ability to take personal responsibility to help accomplish goals
- Ability to adapt to changing programming and workplace priorities
- Ability to use word processing, e-mail, and the internet
- Own transportation to and from programs throughout Racine County

Preferred Qualifications:

- Knowledge and experience with the 4-H Youth Development program

Appointment Type:

Extension Racine County – Student Internship (Racine County Summer 4-H Youth Development Intern)

Salary:

\$10 per hour, ~20 hours per week, 10-12 week internship

Reimbursement for official job travel will be provided according to the county policy.

Term of Appointment:

Estimated Start Date: June 3, 2019 (negotiable)

Estimated End Date: August 20, 2019 (negotiable)

Equal Opportunity

Extension Racine County provides affirmative action and equal opportunity in education, programming, and employment for all qualified persons regardless of race, color, gender/sex, sexual orientation, creed, national origin, age, disability, pregnancy, marital or parental status, arrest or conviction record, or veteran status.

Application Deadline:

A resume, cover letter, and contact information for three references must be received by 4:30p.m. on Monday, March 18, 2019. Interviews will take place in late March or early April.

Please mail your completed application materials to: Theresa Odell, Extension Racine County, 1072 Milwaukee Avenue, Burlington, WI 53105 or e-mail your application to:

Theresa.Odell@racinecounty.com.