



Family Living Summer Intern Racine County UW-Extension

COUNTY/LOCATION: Racine County (based out of Burlington, WI)

TYPE OF POSITION: Student Appointment

EMPLOYMENT PERIOD: End of May - August, dates negotiable

SUMMARY OF POSITION:

This summer position will work closely with the Family Living team to plan, implement and evaluate programs focused on families - community systems such as children of incarcerated parents, kindergarten readiness and parenting education, child support/family court, and community resources.

The intern will gain new or expanded knowledge of Racine County UW-Extension programs and how the local Extension office fulfills its mission to bring University resources to the local community. The intern will also learn how UW-Extension conducts outreach to underserved and hard to reach audiences, partners with local family-serving community organizations, and contributes to community initiatives through coalition work. The internship provides valuable pre-professional experience for educational and community-based careers.

ADMINISTRATION RELATIONSHIPS:

The Family Living Summer Intern is supervised by the Racine County Family Living Educators.

RESPONSIBILITIES:

The intern works closely with the family living team to:

- Help plan, implement, and evaluate outcomes from the Young Children of Incarcerated Parents applied research project in partnership with the Racine County Jail, other correctional facilities and local partners.
- Assist in planning and developing child support and family court resources from the work team's action plan.
- Update the Racine County Family Resource Directory and Quick List, and distribution lists, and explore possible online workshops to orient professionals and volunteers working with families in Racine County.
- Assist with Family Living Projects such as School Readiness, Books and Blocks, Dialogic reading, eParenting Little Ones, and eParenting for Tweens and Teens, etc.
- Assist with Juntos Program focused on helping Latino families understand higher education opportunities.
- Assist with marketing and outreach of Racine County UW-Extension programs at community events and organizations in Racine County
- Other duties as assigned in an effort to gain a stronger understanding of overall Cooperative Extension programming

REQUIRED QUALIFICATIONS:

- Ability to work collaboratively as a member of a team to plan, implement, and evaluate community-based, non-formal educational programs that reach, and are accessible to, diverse audiences.

- Ability to effectively teach and communicate ideas verbally, in writing, and through educational technology with adults and youth.
- Strong organizational and communication skills.
- Demonstrated ability to value individual and cultural differences.
- Ability to adapt to changing priorities and workplace priorities, along with being self-motivated and self-directed.
- Basic computer skills including word processing, spreadsheets, etc.
- Provide own transportation to and from community-based work sites.
- Approved criminal background check.
- College student enrolled in an accredited post-secondary institution for the summer or fall 2018, and have at least a sophomore standing. Post-secondary institutions may include technical schools, two-year colleges, four year colleges, or graduate or professional schools. Interns must reside and/or attend school in the state of Wisconsin. Enrolled college student having completed coursework with at least a sophomore standing (fall), and returning for coursework in the fall.

PREFERRED QUALIFICATIONS

- Background in education, family studies, human development, criminal justice, psychology, or sociology.
- Work or volunteer experiences with socially, economically and/or ethnically diverse populations.
- Knowledge/experience working with incarcerated populations
- Proficiency in Spanish.

SALARY: \$12/hour, not to exceed 300 hours total

APPLICATION PROCEDURE AND DEADLINE:

Send a cover letter, resume, and names, address, and telephone number of three current references by **March 12, 2018** to:

Family Living Summer Intern Program

Racine County UW-Extension

209 N. Main St., Burlington, WI 53105

uwextension@goracine.org, or 262-767-2949 (fax)

Questions: 262-767-2929

INTERVIEW DATE: first week in April 2018

For more information about Racine County UW-Extension, visit our website at:

<http://racine.uwex.edu>

EQUAL OPPORTUNITY:

The University of Wisconsin Extension provides affirmative action and equal opportunity in education, programming and employment for all qualified persons regardless of race, color, gender/sex, sexual orientation, creed, national origin, age, disability, pregnancy, marital or parental status, arrest or conviction record, or veteran status.